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Windsor, Ontario April 20, 2012

A meeting of the **Family Aquatic Complex Steering Committee** is held this day commencing at 3:00 o'clock p.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Councillor Drew Dilkens, Chair  
Councillor Ron Jones  
Councillor Hilary Payne  
Councillor Fulvio Valentinis

**Regrets received from:**

Councillor Ed Sleiman

**Also present are the following resource personnel:**

Onorio Colucci, Chief Financial Officer & City Treasurer  
Valerie Critchley, City Clerk/Licence Commissioner  
France Isabelle-Tunks, Senior Manager Development & Geomatics  
Pat Lewis, Marketing & Communications Officer  
John Miceli, Executive Director of Parks & Facilities  
Mike Palanacki, Executive Director Operations  
Rosanna Pellerito, Financial Planning Administrator  
Helga Reidel, Chief Administrative Officer  
Don Sadler, Project Manager  
George Wilkki, City Solicitor  
Jan Wilson, Executive Director Recreation & Culture  
Karen Kadour, (A) Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 3:02 o'clock p.m., and the Steering Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ADOPTION OF THE MINUTES**

Moved by Councillor Payne, seconded by Councillor Jones,  
That the minutes of the Family Aquatic Complex Steering Committee meeting held January 10, 2012 **BE ADOPTED** as presented.  
Carried.

3. **DECLARATION OF CONFLICT**

None.

4. **BUSINESS ITEMS**

4.1 **Financial Summary Update**

O. Colucci provides the following Financial Summary update as it relates to the Family Aquatic Complex:

- As of March 31, 2012, the project has incurred expenditures in the amount of \$5,368,560 which includes the first two progress draws for a combined total of \$3,818,210.40.
- The progress draws relate to costs for design works, structural mater and deposits made to Whitewater for the Water Park features.
- The City received \$429,214.26 for claim #1 from the Ontario Ministry of Agriculture and Rural Affairs (OMAFRA) grant.
- With the reduction of the blueprint of the facility, the contractor was able to erect hoarding within the perimeter of the construction site without infringing on any right of ways. As a result, the anticipated recovery of \$130,000 to the city for a hoarding permit will not materialize.

F. Isabelle-Tunks states that the initial plan was to construct a new sewer on Bruce, however, the plan was amended to connect to the sewer on Church and Pitt Streets.

Moved by Councillor Jones, seconded by Councillor Valentinis,  
That the Family Aquatic Complex Financial Summary Update as of March 31,  
2012 **BE RECEIVED.**  
Carried.

4.2 **General Project Update Report & Project Schedule**

D. Sadler states the construction on the site has commenced as scheduled with construction fencing surrounding the perimeter and construction trailer on site. He notes that all milestones have been met and is scheduled to open for the International Children's Games in August 2012.

Moved by Councillor Payne, seconded by Councillor Valentinis,  
That *Schedule A – the Project Update Report* dated March 28, 2012 and *Schedule B – Project Schedule, Summary and Milestones* dated February 29, 2012 as contained in the report of the Project Manager dated March 28, 2012 entitled "F A C Update – April 2012" **BE RECEIVED FOR INFORMATION.**

Carried.

#### **4.3 Potential Structural Upgrades**

The report of the Project Manager dated April 17, 2012 entitled “Structural Upgrades to Allow Future Photo Voltaic Panels” is distributed and **attached** as Appendix “A”.

O. Colucci indicates that the ability to place photo voltaic (PV) panels on up to 40,000 sq. ft. of the roof of the Family Aquatic Centre is an investment with the potential for revenue generation (or cost reduction) while enhancing the environmental sustainability of the facility. He notes the upgrade to the roof will cost approximately \$255,000, but there is a risk that by the time the PV panels can be installed, the government program may no longer be available or, may only be available on terms that are not financially viable.

Councillor Payne leaves the meeting at 3:24 o'clock p.m.

Moved by Councillor Valentinis, seconded by Councillor Jones,

That **APPROVAL BE GIVEN** to an expenditure in the amount of \$255,000 from the Contingency Fund for structural upgrades of the roof of the Family Aquatic Complex to allow for the opportunity to install photo voltaic panels for green energy production in the future.

Carried.

Councillor Payne was absent from the meeting when the vote was taken on the matter.

#### **4.4 Project Groundbreaking Plan**

P. Lewis advises the Honourable Dwight Duncan will attend the Groundbreaking ceremonies for the Family Aquatic Complex to be held on May 11, 2012 at 11:00 a.m. on the Art Gallery of Windsor grounds.

Moved by Councillor Jones, seconded by Councillor Valentinis,

That the verbal report of the Marketing and Communications Officer relating to the Family Aquatic Complex Project Groundbreaking Plan **BE RECEIVED**.

Carried.

Councillor Payne was absent from the meeting when the vote was taken on the matter.

5. **OTHER BUSINESS**

An e-mail from Charlotte Loaring, Director, Windsor Essex County Sports Hall of Fame (WECSHOF) dated April 18, 2012 regarding the WECSHOF/Family Aquatic Centre Progress Report is distributed and **attached** as Appendix “B”.

J. Wilson indicates that the Sports Hall of Fame display will be maintained by WECSHOF and will be integrated into the Family Aquatic Complex lobby space.

Moved by Councillor Jones, seconded by Councillor Valentinis,

That the e-mail from Charlotte Loaring, Director, Windsor Essex County Sports Hall of Fame (WECSHOF) dated April 18, 2012 regarding the WECSHOF/Family Aquatic Centre Progress Report **BE RECEIVED.**

Carried.

Councillor Payne is absent from the meeting when the vote was taken on the matter.

6. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 3:36 o'clock p.m.

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CHAIR

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(A) COMMITTEE COORDINATOR